**TERMS OF REFERENCES**

to select an individual consultant on medical equipment (hereinafter referred to as the “Individual Consultant”)

**1. INTRODUCTION**

The Republic of Armenia (hereinafter referred to as “RA”) received a grant in the amount of 3,000,000 (three million) US dollars from the funds of the Eurasian Fund for Stabilization and Development (hereinafter referred to as “EFSD”) in order to implement the project “**Improving preparedness for covid-19 outbreak in the Republic of Armenia: Detection and response to coronavirus threat.**" (hereinafter referred to as the "Project").

Currently, the reconstruction of the Ararat branch in the city of Artashat and the Armavir branch in the city of Vagharshapat of the National Center for Disease Control and Prevention (hereinafter referred to as the “Ararat branch”, “Armavir branch”) and the construction of a new building of the infectious diseases center of Medical Center CJSC are underway Vanadzor" in the city of Vanadzor, Lori region (hereinafter referred to as the "new infectious diseases center").

The work is planned to be completed on the reconstruction of the Ararat branch on May 15, 2024, in Armavir branch on November 18, 2024 and on the construction of a new infectious diseases center August 12, 2024.

It is required to purchase the necessary medical equipment, medical furniture, medical supplies for laboratories and intensive care services, including personal protective equipment (hereinafter referred to as the “Goods”) and, upon completion of construction work, supply (and/or install) to the above-mentioned medical facilities.

Before the start of construction work in the Ararat and Armavir branches, the medical equipment of the laboratories was temporarily transported to nearby medical institutions in the Ararat and Armavir regions. Functional medical equipment in satisfactory condition will be returned to the Ararat and Armavir branches upon completion of the reconstruction.

In the city of Vanadzor, there is currently an infectious disease center operating in a dilapidated building with outdated equipment (hereinafter referred to as the “operating infectious disease center”). It is assumed that the current infectious disease center will be abolished after the opening of a new infectious disease center. Likewise, functional medical equipment from the existing infectious disease center will be transported to the new infectious disease center.

**2. PURPOSE OF THE TASK**

Select an Individual consultant to assist the Project Implementation Group in preparing technical specifications for the purchase of medical equipment and supplies intended for equipping medical institutions: Ararat, Armavir branches and the new infectious diseases center (hereinafter referred to as the “Beneficiaries”).

**3. SCOPE OF SERVICES**

To achieve this goal, the Consultant will provide services to the Project Implementation Group, the State Institution “Agency for Implementation of Health Programs” of the Ministry of Health of the Republic of Armenia (hereinafter referred to as the “PIU”, “Customer”), in particular:

⎯ Will conduct an inventory of the available medical equipment and supplies of the Ararat and Armavir branches, the operating infectious disease center, assess the performance (suitability) of the medical equipment and supplies, and draw up a list of necessary Goods for their purchase;

⎯ Prepares detailed technical specifications for the purchased Goods in Russian, English and Armenian;

⎯ Conduct a detailed technical assessment of bids for the supply and installation of Goods in accordance with the established Technical Requirements;

⎯ Will check for compliance of the quality of the purchased Goods, their spare parts and other materials, with the conditions and standards of the approved Technical Requirements for concluding Contracts;

⎯ Will take part in the acceptance, delivery, installation, testing of Goods;

⎯ Will provide consulting support to the PIU on issues related to equipping the specified medical institutions within the framework of the Project;

⎯ other possible tasks of the Customer related to equipping medical institutions within the framework of the Project.

**4. EXPECTED RESULTS**

⎯ Report on the inventory of medical equipment and supplies of the Ararat, Armavir branches, the existing infectious diseases center;

⎯ List of Goods required for purchase;

⎯ Technical specifications of the purchased Goods in Russian, English and Armenian;

⎯ Evaluation report on the purchase of Goods for equipping the Ararat and Armavir branches, the new infectious diseases center in terms of technical assessment of the Goods;

⎯ Assistance to the PIG in monitoring the implementation of Project activities related to equipping medical institutions, including the acceptance and delivery of Goods to Beneficiaries;

⎯ Consulting support for the PIG on issues related to equipping medical institutions within the framework of the Project.

**5. SERVICE PROVISION PROCEDURE**

Duration of services: 12 months

Place of service provision: remote work and/or work in the PIG office, field work on inventory of existing equipment of medical institutions, acceptance and delivery to Beneficiaries, installation, testing of Goods, on other instructions of the PIG Director related to equipping medical institutions within the Project for the following addresses:

⎯ Ararat branch: (building of the laboratory being reconstructed) RA, Ararat marz, Artashat, st. A. Khachaturyan 120; (location of medical equipment) RA, Ararat marz, Artashat, st. A. Khachaturyan, 116.

⎯ Armavir branch: (building of the laboratory being reconstructed) RA, Armavir region, Vagharshapat, st. Tigran Metsa 1, (location of medical equipment) RA, Armavir region, Vagharshapat, st. New Evdokia 1.

⎯ infectious diseases center: (new infectious diseases center) RA, Lori marz, Vanadzor, st. G. Nzhdeh 2-42, (current infectious diseases center) RA, Lori marz, Vanadzor, st. P. Sevaka 51.

**6. QUALIFICATION REQUIREMENTS**

1. Higher education in the field of technical or medical sciences;

2. Experience in developing technical specifications for medical equipment, installing and testing medical equipment, accounting for maintenance, repairs and necessary upgrades of medical equipment for at least 5 (five) years;

3. Confident computer skills, office software packages (MS Word, Excel, PowerPoint and others).

4. Fluent in English and Russian languages.

**7. PROCEDURE FOR PRESENTATION OF REPORTS**

The Consultant, on a monthly basis, within 5 (five) working days after the end of the reporting period, provides the Customer with a report on the services provided, presenting the results of work on the relevant tasks specified in clause 3. Scope of services.

**8. CUSTOMER CONTRIBUTION**

The Customer presents to the Consultant:

⎯ all necessary documents related to equipping the Project Beneficiaries;

⎯ access to reconstruction/construction sites, locations of existing medical equipment of the Beneficiaries;

⎯ transport for visiting reconstruction/construction sites, locations of existing medical equipment of the Beneficiaries.